



Soil & Environmental Sciences Students Society (SESSS)

Institute of Soil & Environmental Sciences
University of Agriculture, Faisalabad, Pakistan

By-Laws

Article-I –OBJECTIVES

- To organize professional seminars, conferences, workshops, symposium etc. to promote literary activities among the students.
- To provide a platform for the students of the institute for healthy activities like
 - Co-Curricular Activities
 - Sports Activities
- Career counseling and job hunting for students of the institute
- Collaboration programs with students of other universities

Article-II – MEMBERSHIP

A student can be a member of the society if:

- He/she is a regular student of the institute
- He/she will have to pay a membership fee Rs. 100 in each semester after the selection of Soil Science or Environmental Science as major

Article-III - OFFICE OF THE SOCIETY

Patron-in-Chief:

Vice-Chancellor, University of Agriculture, Faisalabad shall be the Patron-in-Chief of the society.

Patron:

Director, Institute of Soil & Environmental Sciences shall be the Patron of the society

Convener:

Convener of the Board shall be nominated by the patron and he/she will supervise the society in all matters.

Executive Council:

Society shall be run by an Executive Council consisting of following student members nominated by the Director, Institute of Soil & Environmental Sciences on the recommendation of the Advisory Board

President:

- A post-graduate student of any department of the institute, who has served the SESSS as an executive member for at least 2 years, can be the President of the Society, however to start with there will no such condition.
- He will preside over all the meetings of the society

Senior Vice President:

- A post-graduate female student of ISES, who has served SESSS for at least 1 year, can be the Senior Vice President of the Society
- She will act as President and presides over all the meetings of the society in the absence of the President and will have a close liaison with the female students of the institute

Vice President

- A post-graduate male student of ISES, who has served the SESSS for at least 1 year, can be the Vice President of the Society.
- He will perform the duties of the President in the absence of the President and Senior Vice President.

General Secretary

- A male student of BSc (Hon's) Agri. 7th Semester or above , who has served the SESSS for at least 1 year can be the General Secretary of the society
- He will be responsible to maintain, streamline and conduct different activities of the society.

Joint Secretary

- This office is reserved for female students from 5th semester BSc (Hon's) and above of the institute
- She will assist the General Secretary and will act as General Secretary in his absence.

Finance Secretary

- Finance Secretary will be a male student of 7th semester BSc (Hon's) Agri. or above who has served the SESSS for at least 1 year
- He will be responsible for receiving memberships, donations etc. and will maintain an account of the society in a bank at the campus.
- He will present an income-expenditure statement of the Society in the annual meeting the society every year.

Associate Finance Secretary

- A female/male student from 5th semester BSc (Hon's) Agri. or above can be the Associate Finance Secretary.
- He/she will help Finance secretary in the conduct of his duties

Press Secretary

- Press Secretary will be a student of 5th semester BSc (Hon's) Agri. or above of the institute.
- He/she will be responsible for reporting, advertising and publishing the activities of the society.

Sports Secretary

- Sports Secretary will be a male student of 7th semester BSc (Hon's) Agri. or above of the institute, who has served the SESSS for at least 1 year.
- He will be responsible for arranging sports activities of the society.

Associate Sports Secretary

- A Male/female student of 5th semester BSc (Hon's) Agri. or above can be Associate Sports Secretary.
- She will be responsible for arranging sports activities for female students of the society

Councilors

- There will be one(1) councilor for each semester/class
- He/she will be responsible to convey the decisions of the Executive Council to their respective class/semester students. He/she will also help the Executive Council for the arrangement of various activities of the society.

Article-IV – TENURE

- Tenure of the executive council shall be from 25th of December to 24th of December next year.
- The nominations for various office bears (as indicated in Article-III) will be completed by 1st December every year according to the procedure as laid down in Article.

Article-V - PROCEDURE FOR NOMINATIONS

- Applications on plain paper indicating the curricular/co-curricular activities will be invited by the Secretary Advisory Board of the Society by the due date.
- Advisory Board shall interview the candidates for different offices and will recommend suitable candidates to the Director, Institute of Soil & Environmental Sciences for final approval and notification

Article-VI - ADVISORY BOARD

- The Advisory Board will comprise of four teachers of the institute nominated by the Director, Institute of Soil & Environmental Sciences.
- President and General Secretary of the society will be the members of this Board by virtues of their offices
- The Advisory Board shall be responsible to guide the Executive Council and supervise the activities of the Society.

Article-VII - DISMISS FROM THE POST OF EXECUTIVE MEMBER

- Any executive member of SESSS cannot hold any designation in any other club/society of University of Agriculture, Faisalabad.
- If any executive member of SESSS is find indulged in any illegal activity or punishes by disciplinary committee of UAF, he/she would be dismissed from his/her post.
- If any executive member is on continuous willful absence from the activities of the SESSS without any genuine reason, he/she would be dismissed from his/her post by the President with the permission of the Convener.

Recommended and forwarded for approval by:

a) **Dr. Hafiz Naeem Asghar** (Convener)

b) **Dr. H. M. Anwar ul Haq** (Secretary)

c) **Dr. Hamaad R. Ahmad** (Member Advisory Board) _____

d) **Dr. M. Aamer Maqsood** (Member Advisory Board) _____

e) **Dr. Irshad Bibi** (Member Advisory Board) _____

Approved by:

(Prof. Dr. Muhammad Yaseen)
Director/Patron
Institute of Soil & Environmental Sciences
University of Agriculture, Faisalabad